



CAPGRID SOLUTIONS PRIVATE LIMITED

Regd. Office: 64/8, Primrose, Vatika City, Sector - 49, GURGAON, Gurgaon, HR 122018

CIN: U74990HR2019PTC084210

Email: dheeraj@capgridsolutions.com **Website:** <https://capgridsolutions.com/>

Contact No. - +919899811335

NOTICE FOR CONVENING 3rd ANNUAL GENERAL MEETING

To,

The Members,
Statutory Auditors,
Board of Directors,
CAPGRID SOLUTIONS PRIVATE LIMITED

Notice is hereby given that 3rd Annual General Meeting (AGM) of the CAPGRID SOLUTIONS PRIVATE LIMITED ("the Company") will be held at the registered office of the Company situated at 64/8, Primrose, Vatika City, Sector-49, Gurgaon, Haryana-122018 on Friday, 30th September, 2022 at 11:00 A.M. to transact the following businesses:

ORDINARY BUSINESS

ITEM NO. 1

TO RECEIVE, CONSIDER AND ADOPT THE AUDITED FINANCIAL STATEMENTS OF THE COMPANY FOR THE FINANCIAL YEAR ENDED 31ST MARCH 2022 ALONG WITH AUDITORS REPORT THEREON AND REPORT OF BOARD OF DIRECTORS

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an ***Ordinary Resolution:***

“RESOLVED THAT pursuant to Section 134 of the Companies Act, 2013, the Audited Financial Statements including Balance Sheet and Statement of Profit & Loss along with the schedules, notes to account and Auditors Report thereon and the Board Report for the year ended on 31st March 2022 be and are hereby considered, approved and adopted.”

ITEM NO: 2

TO APPROVE THE APPOINTMENT OF M/s. N.K. SARRAF & ASSOCIATES AS STATUTORY AUDITOR OF THE COMPANY

To consider and if thought fit, to pass, with or without modification(s), the following resolution as an ***Ordinary Resolution:***



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“**RESOLVED THAT** pursuant to the provisions of Section 139 and other applicable provisions, if any, of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, M/s NK Sarraf & Associates (FRN: 021945N), Chartered Accountants, be and are hereby appointed as the Statutory Auditors of the Company for a term of 5 years commencing from the financial year 2022-23 up to the financial year 2026-27 on such remuneration as may be fixed by the Board of Directors in consultation with the Auditors.”

By the Order of Board
CAPGRID SOLUTIONS PRIVATE LIMITED

CAPGRID SOLUTIONS PVT. LTD.

DIRECTOR

Dheeraj Kumar Tiwari

Director

DIN: 08641593

Address: 64/8, Primrose, Vatika City,
Sector-49, Gurgaon, Haryana- 122018

PLACE: Gurgaon

DATE: 02/09/2022

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NOTES:

- a. Entry to the place of meeting will be regulated by an **Attendance Slip** which is annexed hereto as **Annexure 1** to the Notice. Members/Proxies attending the meeting are kindly requested to complete the enclosed Attendance Slip and affix their signature at the place provided thereon and hand it over at the entrance.
- b. A member entitled to attend and vote at the meeting is entitled to appoint a proxy, who need not be a member of the Company, to attend and vote instead of himself. Proxies in order to be effective must be lodged with the Company at least 48 hours before the meeting. The **Proxy Form** is annexed hereto as **Annexure 2**.
- c. In case of corporate shareholders proposing to participate at the meeting through their representative, necessary authorization under Section 113 of the Act for such representation may please be forwarded to the Company.
- d. The documents related to matters set out in the notice shall be open for inspection at the registered office of the Company during normal business hours (9.00 am to 5.00 pm) on all working days up to and including the date of Annual General meeting of the Company.
- e. Route map to the venue of this meeting, attendance slip and proxy form forms part of this notice convening the extraordinary general meeting.

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ANNEXURE 1

ATTENDANCE SLIP

To,
THE BOARD OF DIRECTORS,
CAPGRID SOLUTIONS PRIVATE LIMITED

| | |
|-----------|--|
| DP ID. | |
| CLIENT ID | |

| | |
|---------------|--|
| FOLIO NO. | |
| NO. OF SHARES | |

Name & Address of Shareholder / Proxy holder

I certify that I am a registered Shareholder / Proxy for the registered Shareholder of the Company. I hereby record my presence at the Annual General Meeting of the Company held on **Friday, 30th September, 2022**, at the registered office of the Company at 64/8, Primrose, Vatika City, Sector-49, Gurgaon, HR-122018.

Member's / Proxy's Signature



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ANNEXURE 2

MGT-11

PROXY FORM

To,
THE BOARD OF DIRECTORS,
CAPGRID SOLUTIONS PRIVATE LIMITED

| | |
|-----------|--|
| DP ID. | |
| CLIENT ID | |

| | |
|---------------|--|
| FOLIO NO. | |
| NO. OF SHARES | |

I / We

of

being a Member / Members of **CAPGRID SOLUTIONS PRIVATE LIMITED** hereby
appoint Mr. /
Ms. _____

as my / our Proxy to attend and vote for me / us and on my / our behalf at the ANNUAL
GENERAL MEETING of the Company to be held on **Friday 30th September, 2022**, and at
any adjournment(s) thereof.

Signed this _____ day of _____ 2023.

| |
|-------------------------------------|
| Affix Re.1/- Revenue Stamp |
| Signature(s) |

| |
|---|
| Proxy form must reach company's registered office not later than 48 hours before the commencement of the meeting |
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|---------------------|
| FOR OFFICE USE ONLY |
| DATE OF RECEIPT |