

GUIDELINES FOR PERSONS WITH BENCHMARK DISABILITIES USING THE SERVICES OF SCRIBE

1. Who can opt for the facility of scribe?

The Persons with Benchmark Disabilities (PwBD) in the categories of blindness, locomotor disability (both arm affected – BA) and cerebral palsy are provided the facility of scribe, if desired by the person. In case of other category of Persons with Benchmark Disabilities as defined under section 2(r) of the RPWD Act, 2016, the facility of scribe is allowed to such candidates on production of a certificate to the effect that the person concerned has physical limitation to write, and scribe is essential to write examination on behalf, from the Chief Medical Officer/ Civil Surgeon/ Medical Superintendent of a Government Health Care institution in the prescribed proforma.

2. Guidelines for Scribe Users

- (a) Please ensure you are eligible to use a scribe as per the Government of India rules governing the recruitment of Persons with Disabilities.
- (b) The candidate will have to arrange his/her own scribe at his/her own cost.
- (c) The candidate will be allowed to use aids and assistive devices such as prosthetics & orthotics, hearing aid as mentioned in the certificate issued by medical authority.
- (d) The scribe arranged by the candidate should not be a candidate for the same examination. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled. ***Candidates eligible for and who wish to use the services of a scribe in the examination should invariably carefully indicate the same in the online application form. Any subsequent request will not be favourably entertained.***
- (e) A person acting as a scribe for one candidate cannot be a scribe for another candidate.
- (f) As the candidates are having their own, the qualification of the scribe should be one step below the qualification of the candidate taking the examination. This option has already been exercised by the candidates while submitting the application.
- (g) The assistance that the Scribe can render to the candidate is limited to ONLY reading the instructions and test paper displayed on the computer screen verbatim and in assisting with the mouse-clicks, if the candidate is not able to do so. The Scribe shall NOT translate / interpret / emphasize the Test Paper contents to the Candidate.
- (h) Both the candidate as well as scribe will have to give a suitable undertaking confirming that the scribe fulfils all the stipulated eligibility criteria for scribe as mentioned above. Further, in case it later transpires that he/she did not fulfil any laid down eligibility criteria or suppressed material facts, the candidature of the applicant will stand cancelled, irrespective of the result of the online examination and interview / final result.
- (i) Those candidates who use a scribe shall be eligible for compensatory time of 20 minutes for every hour of the examination or as otherwise advised.
- (j) Only candidates registered for compensatory time will be allowed such concession. Since the compensatory time given to candidates shall be system based,

it shall not be possible for the test conducting agency to allow such time if he / she is not registered for the same. Candidates not registered for compensatory time shall not be allowed such concessions

- (k) The photo identity of the scribe arranged by candidate should match with the name and photo enclosed in the center file. If the photo identity details are matching, only then the Scribe should be allowed to assist the candidate. In case of discrepancy, contact IRs of the respective Centre.

DECLARATION

We, the undersigned, Shri/Smt./Ms. _____ Eligible candidate for the examination for recruitment of _____ (Post) in IISc to be held on _____ and Shri/Smt./Ms. _____ eligible writer (scribe) for the eligible candidate do hereby declare that:

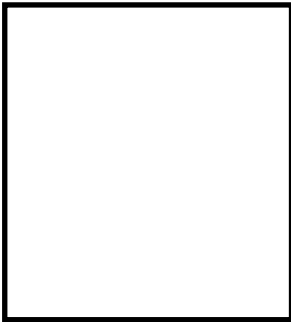
- (a)
- (i) The scribe is identified by the candidate at own cost and as per own Choice.
 - (ii) The candidate is Visually Impaired /Orthopedically Handicapped candidate who has physical limitation to write including that of speed and he/she needs a writer (scribe) as permissible under the Government of India Rules governing the recruitment of Persons with Disability or as indicated in para 1 above.
 - (iii) The scribe fulfils the following criteria:
The qualification of the scribe should be one step below the qualification of the candidate taking the examination. However, for posts in disciplines other than "General", the scribe should be from an academic stream different from that prescribed for the post.

Academic Stream (Arts, Commerce, Science, etc.) and Qualification			
Candidate		Scribe	
Academic Stream	Qualification	Academic Stream	Qualification

- (b) As per the rules, the candidate availing services of a scribe is eligible for compensatory time of 20 minutes for every hour of the test.
- (c) In view of the importance of the time element and the test being of a competitive nature, the candidate undertakes to fully satisfy the Medical Officer of the Organization that there was necessity for use of a scribe as his/her writing speed is affected by the disabilities mentioned in Paragraph '1' above.
- (d) In view of the fact that multiple appearance / attendance in the test are not permitted, the candidate undertakes that he/she has not appeared / attended the test more than once and that the scribe arranged by him/her is not a candidate for the test. Also, the same scribe cannot be used by more than one candidate. If violation of the above is detected at any stage of the process, candidature of both the candidate and the scribe will be cancelled.

5. We hereby declare that all the above statements made by us are true and correct to the best of our knowledge and belief. We also understand that in case it is detected at any stage of recruitment that we do not fulfil the eligibility norms and/or that the information furnished by us is incorrect/false or that we have suppressed any material fact(s), the candidature of the applicant will stand cancelled, irrespective of the result of written test(s). If any of these shortcomings is/are detected even after the candidate's appointment, his/her services are liable to be terminated. In such circumstances, both signatories will be liable to criminal prosecution.

6. I _____ (Scribe), am not a candidate for this recruitment
 Given under our signature and contact details: -

	SCRIBE	CANDIDATE
	Signature :	Signature :
	Name :	Name :
	Address :	Address :
Photo of the Scribe	Contact No.:	Contact No.:
	<hr/> Signature Of Scribe	<hr/> Signature of Candidate

Signature of Invigilator
